

Annexure XXV: Application Form for Other Forest Produce for Rural Use

**ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF AGRICULTURE & FORESTS
Department of Forests & Park Services**

APPLICATION FORM FOR OTHER FOREST PRODUCE FOR RURAL USE

Annexure XXV Part A: To be filled in by the Applicant

- a. Name of the Applicant
- b. Citizenship I.D. no.
- c. Village
- d. Gewog
- e. Dzongkhag/Dungkhag
- f. Thram No.
- g. Gung No.
- h. Household no.
- i. Details of other forest produce requirement:
 - i) Firewood.....(Truckloads)
 - ii) Fencing Posts..... (Nos)
 - iii) Flag Poles..... (Nos)
 - iv) Sand.....(Truck loads)
 - v) Stone/boulders.....(Truck loads)
 - vi) Leaf-mould(Truck loads)
 - vii) Top soil(Truck loads)
 - viii) Bamboo(Nos)

I hereby certify that the details given above are true to the best of my knowledge. In case of any false or wrong information, I am liable to be penalized under the Forest & Nature Conservation Act 1995 and the Rules and Regulations made there under.

Signature of applicant with legal stamp affixed

Date.....

Annexure- XXV Part B: To be filled in by Gup

Gewog's Letter no: Date.....

Verification by Gup

- a. Is the applicant member of any Community Forestry? Yes No
- b. If yes, has the applicant availed any of the applied resource from the CF? Yes No

If Yes, how many quantities has the applicant availed from the CF?

Firewood.....(Truckload) Flag pole..... (Nos.) Bamboo(Nos.)
Fencing post..... (Nos.) Sand.....(Truckload) Stone/boulders.....(Truckload)
Topsoil(Truckload) Leaf-mould(Truckload)

Endorsement by the Gup

I.....Gup of.....Gewog, hereby certify that:

- i) I have verified the details of the applicant and found to be true and correct
- ii) Other forest produce requirement is genuine and applied for bonafide purpose/reason

I hereby recommend for allotting other forest produce to the applicant as per the requirement and the entitlement.

Signature & Seal of Gup

Name:.....

Date

Important Notes:

1. *The Gup shall endorse and forward the applications for allotment of flagpoles, fencing posts, and firewood to the CFO for approval.*
2. *The applications for sand, stone, boulders, leaf-mould, bamboo, and topsoil shall be endorsed and forwarded to the nearest Forest Office for approval and issuance of permit.*

Annexure -XXV Part C: To be filled in by the CFO

Ref. noDate

Gewog's Ref. no.Date

Name of Division/Park

The details of the applicant have been verified with the records maintained at the Divisional Forest Office/ Park Office and found to be correct. The forest produces requisitioned above has been noted in the relevant records and approved for allotment.

Verified by dealing officer:

Name and Signature

Date

ALLOTMENT ORDER

Name of Range

Issue the following quantities of other forest produce on dateand from area

Forest Produce	Quantity	Royalty (Nu.)	Remarks
Firewood			
Flag poles			
Fencing posts			
Sand			
Stone/boulders			
Bamboo			
Leaf-mould			
Top Soil			
TOTAL (Nu.)			

Total Amount: Total Royalty (Nu)+ Permit fee (Nu)= Nu.

(Please ensure that marking date is set within 5 days from the date of approval by the CFO)

Date

Signature with official seal of CFO

Copy to: CIC

Annexure -XXV Part D: To be filled in by the Forest Officer

Letter noDate
Gewog's Ref. no.Date
Name of the Beat Office.....Name of Range
Division/Park

ALLOTMENT ORDER

The details of the applicant have been verified with the records maintained at the Beat Office and found to be correct. The forest produces requisitioned above has been noted in the relevant records and approved for allotment.

The following quantities of other forest produce are issued on dateand from area

Forest Produce	Quantity (Truck loads)	Royalty (Nu.)	Remarks
Sand			
Stone/boulders			
Bamboo			
Leaf-mould			
Top Soil			
TOTAL (Nu.)			

Total Amount: Total Royalty (Nu) + Permit fee (Nu)= Nu.

Signature of the Beat Officer

Name

Date

Important Notes:

1. Please ensure that permit is issued by the Beat Officer within 2 hours from the time of receipt of endorsement from the Gup.
2. If the quantity requested by the applicant exceeds the quantity prescribed in Rule45 the excess quantity shall be approved by the CFO.