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རྒྱལ་ལྷན་འབྲུག་གི་དང་པོ་བཞུགས་པའི་མཉམ་སྲུང་གི་ལས་ཁུངས་།
ནགས་ཚལ་ཐོན་སྐྱེད་འཆར་གཞི་དང་འཛིན་སྲོང་གི་ཚན་པ།
ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF ENERGY & NATURAL RESOURCES
DEPARTMENT OF FORESTS & PARK SERVICES
FOREST RESOURCES PLANNING & MANAGEMENT DIVISION



DoFPS/FRPMD/FRPIS/01/2024-2025/ 306

10th October, 2024

Chief Forestry Officer(s)
Divisional Forest Office and Protected Areas Offices
Department of Forests and Park Services.

Subject: Implementation of Timber Export Guideline

Sir(s),

This is to inform that the Timber Export Guideline has been approved by the Ministry vide notesheet no. DoFPS/FRPMD/FRPIS/2024-2025/272 dated 30th September 2024. The Guideline was developed with the objective to streamline the export of timber besides facilitating and expediting the export of timber by the Authorized Agency and Private Sectors. The timber Export Guideline shall apply to the export of all timbers extracted from State Reserve Forest Land (SRFL) and Private Registered Land (PRL). However, it shall not be applicable for rural subsidized timber.

The Timber Export Guidelines shall come into force from 10th of October 2024. Any timber that has been transported for export to the point of exit prior to the implementation of the timber export guidelines shall be processed for approval in accordance with the procedures in effect prior to the issuance of the guidelines, and the requirements under clause 8.5 of the guidelines shall not apply.

The **Timber Export Guideline** is hereby attached for implementation with immediate effect.

Thanking you,

Yours sincerely,

(Kinley Dem)

Offtg. DIRECTOR

Copy

1. The Hon'ble Lyonpo, MoENR for kind information.
2. The Hon'ble Secretary, MoENR for kind information.
3. The CEO, NRDCCL for information and compliance.
4. The MD, BBPL for information and compliance.
5. The CFO(s), Functional Divisions for information.
6. The President AWBI, for general information and compliance
7. General Public for information and compliance
8. Office copy.



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ROYAL GOVERNMENT OF BHUTAN
 MINISTRY OF ENERGY & NATURAL RESOURCES
 DEPARTMENT OF FORESTS & PARK SERVICES
FOREST RESOURCES PLANNING AND MANAGEMENT DIVISION

DoFPS/FRPMD/FRPIS/2024-2025/ 272

30/09/2024

Notesheet

Sub: Approval for implementation of "Timber Export Guideline".

Though Bhutan has around 69% forest cover, the forestry sector's contribution to the national GDP is only around 2.9 percent and thus remains a largely underutilized sector with minimal contribution to the GDP. Further, despite abundant natural resources, Bhutan continues to import billions worth of wood and wood-based products annually. Therefore, with large timber resources, the forestry sector has a high potential to contribute significantly to the GDP and also to national economic transformation efforts. The need to leverage the economic potential of our forest resources was also emphasized by international organizations like world bank and gained a limelight in the backdrop of shrinking economy caused by Covid-19 pandemic in recent years. The need and urgency for pragmatic stop-gap measures to manage the current reality of our economy which is highly stressed from trade deficit and negative balance of payments was never felt more than in recent years. Therefore, it is imperative to look at immediate economic opportunities that could best address the shrinking economy as well as improve our foreign reserves in immediate terms. Export of timber with focused extraction from feasible areas through scientific thinning has been identified as one of the key interventions to improve the economy. However, in the absence of a timber export guideline prescribing proper procedures and requirement of documents, smooth export of timber has been hampered besides making it prone to corruption risks. Therefore, this guideline is developed to facilitate and expedite the export of timber extracted by private sectors and state-owned enterprises by providing clear procedures and requirement. The Guideline has been prepared through extensive consultations with the field offices, private sectors and relevant stakeholders. Attached herewith is a copy of the guidelines for kind reference please.

Submitted for kind approval:

Recommended for approval:

(Kencho Dakpa)
 Offg. Chief Forestry Officer

(Karma Tenzin)
 Director

Pl. review if you legal comments have been incorporated.
 CLO/HSD
 4/10/24

legal division reviewed. Recommended for approval.
 7/10/24

Secretary
 Ministry of Energy and Natural Resources

Minister
 Ministry of Energy and Natural Resources



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ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF ENERGY & NATURAL RESOURCES
DEPARTMENT OF FORESTS & PARK SERVICES
FOREST RESOURCES PLANNING AND MANAGEMENT DIVISION



TIMBER EXPORT GUIDELINE

FOREST RESOURCES PLANNING AND MANAGEMENT DIVISION
(FRPMD)

DEPARTMENT OF FORESTS AND PARK SERVICES
OCTOBER, 2024

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Abbreviation

BBPL	Bhutan Board Products Limited
CFO	Chief Forestry Officer
CoO	Certificate of Origin
DFO	Divisional Forest Office
DoFPS	Department of Forest and Park Services
DRC	Department of Revenue and Customs
FNCRR	Forest and Nature Conservation Rules and Regulations
FRPMD	Forest Resources Planning and Management Division
FRUS	Forest Resources Utilization Section
GDN	Good Delivery Note
GDP	Gross Domestic Product
HO	Head Office
INR	Indian Rupee
MoENR	Ministry of Energy and Natural Resources
NRDCL	Natural Resources Development Corporation Limited
OFS	Oline Forestry Services
PO	Park Office
PRL	Private Registered Land
RTGS	Real-Time Gross Settlement
SO	Sales Order
SRFL	State Reserve Forest Land
TAT	Turan Around Time



1. Background

Though Bhutan has around 69 percent forest cover, the forestry sector's contribution to the national GDP is only around 2.9 percent and thus remains a largely underutilized sector with minimal contribution to the GDP. Further, despite abundant natural resources, Bhutan continues to import billions worth of wood and wood-based products annually. Therefore, with large timber resources, the forestry sector has a high potential to contribute significantly to the GDP and also to national economic transformation efforts. The need to leverage the economic potential of our forest resources was also emphasized by international organizations like World Bank and gained a limelight in the backdrop of shrinking economy caused by Covid-19 pandemic in recent years. The need and urgency for pragmatic stop-gap measures to manage the current reality of our economy which is highly stressed from trade deficit and negative balance of payments was never felt more than in recent years. Therefore, it is imperative to look at immediate economic opportunities that could best address the shrinking economy as well as improve our foreign reserves in immediate terms. Export of timber with focused extraction from feasible areas through scientific thinning has been identified as one of the key interventions to improve the economy. However, in the absence of a timber export guideline prescribing proper procedures and requirement of documents, smooth export of timber has been hampered besides making it prone to corruption. Therefore, this guideline is developed to provide clear outline and procedures for export of timber by private sectors and state-owned enterprises.

2. Objective

The main objective of this guideline is to facilitate ^{the} and export of timber by providing clear procedures and requirement.

3. Scope

This guideline is applicable for export of timber extracted from State Reserve Forest Land and Private Registered Land other than rural subsidized timber.

4. Commencement of the Guideline

This guideline shall come into effect on Oct 10, 2024.

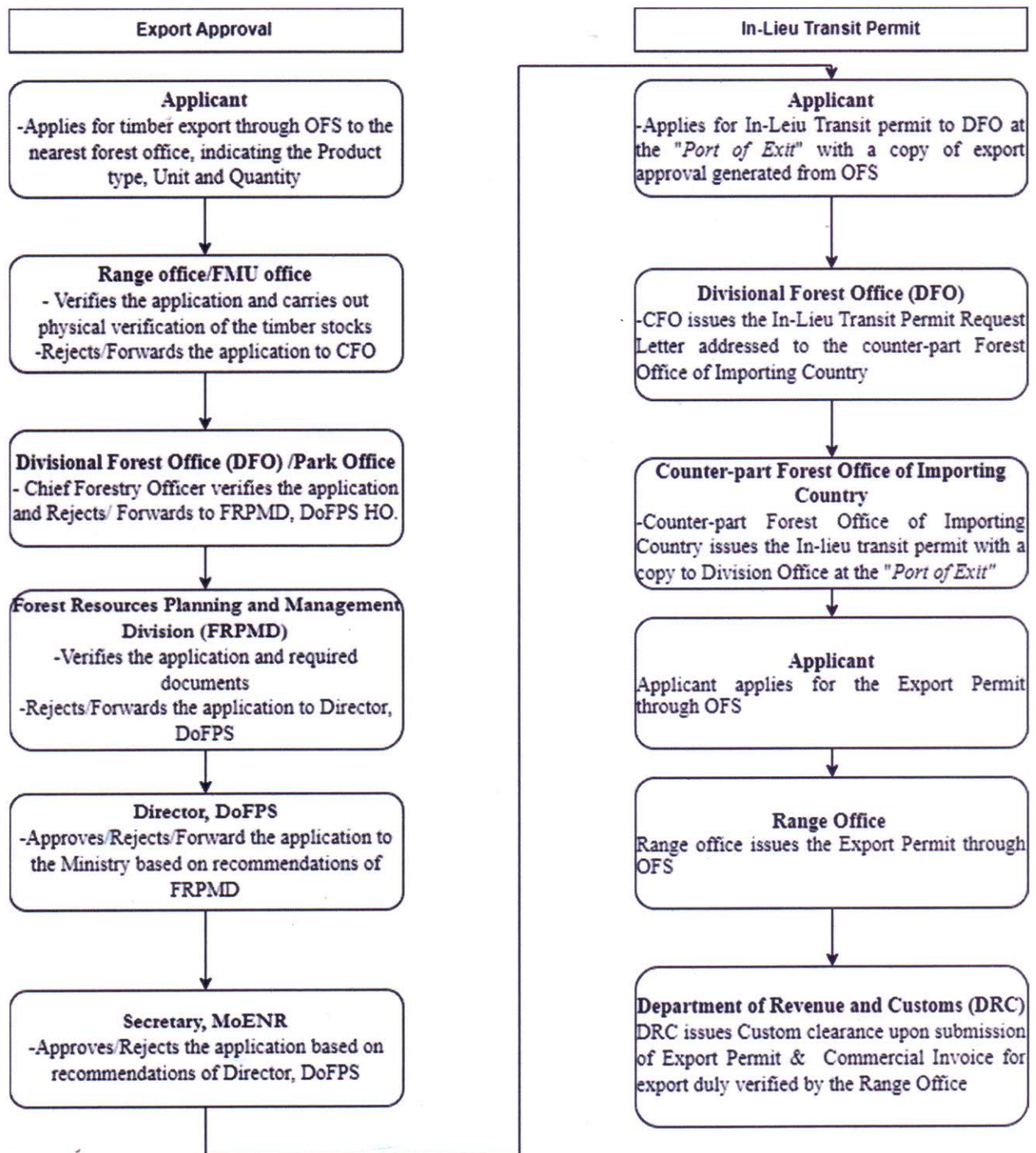


Figure 1: Flow Chart for timber export approval and In-Lieu Transit Permit

5. Timber Export Approval

The flow chart for approval of an application is depicted in Figure 1. The application once applied passes through series of verification process until it is approved by the Department and the Ministry.

5.1. Timber Extracted from Scientific Thinning Areas and Private Registered Land

- 5.1.1. The export approvals for timber sourced from scientific thinning operation shall be approved by the Department.
- 5.1.2. The export approvals for timber sourced from private registered land shall be approved by the Department as per section 301 of FNCRR, 2023.
- 5.1.3. The timber export carried out under clause 5.1.1 and 5.1.2 shall be allowed in any form.

5.2. Timber extracted from areas outside Scientific Thinning and Private Registered Land

- 5.2.1. The export approval for timber extracted from areas outside Scientific thinning and private registered land shall be accorded by the Ministry as required under section 162 of Forest and Nature Conservation Act of Bhutan 2023 and Section 300 of Forest and Nature Conservation Rules and Regulations 2023.
- 5.2.2. The Ministry may delegate such authority to the Department for efficient service delivery on approval of this guideline.
- 5.2.3. The export approval shall be issued on fulfillment of following conditions:
 - The proponent shall submit evidence of attempts to sell the timber within the domestic market as required under clause 8 of this guideline.
 - No private individual shall be allowed to export timber purchased for domestic consumption. However, authorized agencies and primary wood-based industries who were allotted timber by authorized agencies shall be allowed to export upon fulfillment of clause 8 of this guideline.
 - Finished products from wood-based industries and private individuals shall be allowed to export without export approval. However, to facilitate smooth transit of finished product, Field Divisions are authorized to issue official movement document as required upon fulfillment of requirements by other agencies.
 - As per Article 7 of Memorandum of Understanding between NRDCL and DoFPS 2023, NRDCL shall carry out periodic domestic timber demand assessment and ensure that extracted timber are made accessible, affordable and available to all customers or clients in the domestic market through efficient marketing and fair distribution practices before proposing for export of timber.



6. Eligibility for export of timber

Any person or authorized agencies intending to export timber must possess a valid Business license except micro-trade license¹.

7. Export application

- 7.1. The approval for export of timber must be availed through Online Forestry Services (OFS) via export application module within the user interface of OFS.
- 7.2. Applicants can avail the user interface of Online Forestry Services via www.ofs.dofps.gov.bt. An image of the user interface of OFS is given in Figure 2.
- 7.3. The details of documents required based on the source of timber is given in table 1. A sample copy of each of these documents is given in the annexure.

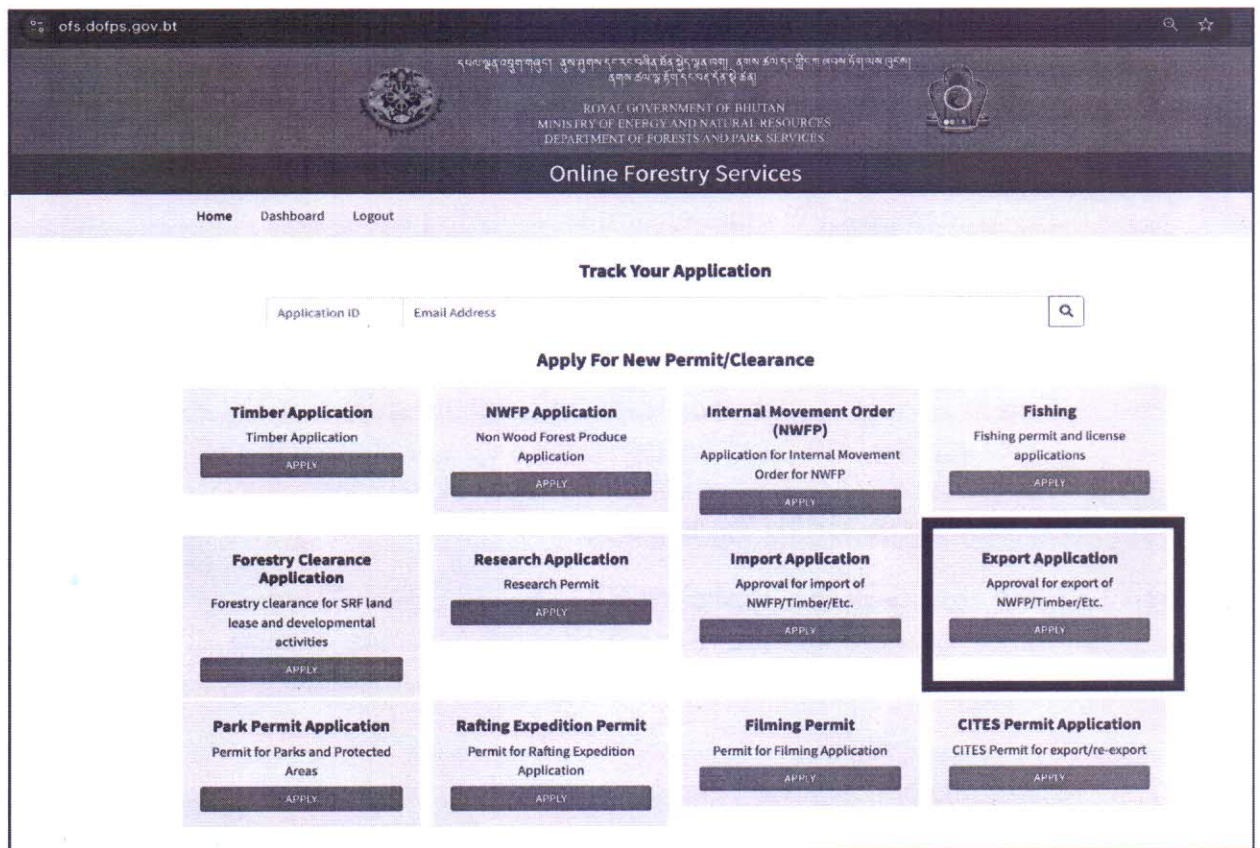


Figure 2: User Interface of Online Forestry Services

8. Evidence of attempts made to sell within the domestic market

- 8.1. This guideline will revoke the notification no. DoFPS/FRPMD/FRUS-5(e)/2024/113 dated 9th August, 2024 of the Department (annexed).

¹ Micro-trade License shall mean a business entities that engages in trading with annual turnover of less than Nu. 1 million and classified under micro-scale category.

- 8.2. As per section 162 of Forest and Nature Conservation Act of Bhutan 2023 and section 300(1) of Forest and Nature Conservation Rules and Regulations (FNCRR),2023, export approvals for timber extracted from areas outside scientific thinning and Private Registered Land (PRL) will be accorded subject to submission of evidences of the attempts made by the applicant to sell the timber within the domestic market.
- 8.3. The proponent has to notify the intent to sell the timber through at least one-time advertisement in Print media or Mass media or Department/Ministry/Agency website or one time auction whichever is feasible.
- 8.4. An advertisement must be kept for public viewing for at least 10 days prior to export proposal.
- 8.5. Attempts for sale of timber must be carried out at designated depots, source of timber extractions or premises of Wood-based industries before transporting the timber to the port of exit.
- 8.6. The concerned CFO must ensure to verify the evidences of inability to sell the timber in the domestic market submitted by the applicant.

9. Physical verification of the stock

- 9.1. Once the application from an applicant has been submitted, the Range/FMU office must carry out physical verification of the timber stock to authenticate the timber volume, form and timber species as specified in the export application. This process is vital to ascertain correct volume, form and species of timber intended for export by the applicant.

10. Authority to reject the application

The Department of Forests and Park Services² and the Ministry may reject the applications subject to non-fulfillment of the criteria set forth in this guideline.

11. In-Lieu Transit Permit

- 11.1. Once the applicant has been accorded an export approval, the applicant needs to seek an In-Lieu transit permit request letter from the Divisional Forest Office (DFO)/Park Office (PO) located at the Port of Exit with details of the importer and Forest Office of importing country. This is a paper-based application made to the DFO/PO along with a copy of the export approval ID generated from the Online Forestry Services portal.
- 11.2. The in-lieu transit permits request letter shall be issued only by the DFO(s)/PO(s) at the Port of Exit viz, Divisional Forest Office: Dagana, Gedu, Sarpang, Pema Gatshel, Samtse, Samdrup Jongkhar and Jomotshangkha Wildlife Sanctuary.
- 11.3. Based on the in-lieu transit permit request letter issued by the DFO at the Port of Exit, the counter-part Forest Office of the Importing Country issues an in-lieu

² Department of Forests and Park Services shall mean any established office under Department of Forests and Park Services dealing with export approvals.



transit permit for movement of timber within their jurisdictions. A sample copy of the document issued (In-Lieu request letter and In-Lieu Transit Permit) is annexed for reference in Annexure 6 and 7.

12. Export Permit.

- 12.1. The export permit must be applied to the same forest office where the application for export approval was applied initially. However, export passing hammer impressions can be facilitated by the DFOs/POs at the port of exit.
- 12.2. The Export Permit shall be issued by the Range office through Online Forestry Services system subject to submission of following documents:
 1. The In-lieu transit permit issued by the counter-part Forest Office of the importing country based on the In-Lieu Transit permit request letter issued by DFO at the Port of Exit.
 2. Commercial invoice for export which is submitted by the respective exporters and verified by concerned Range Officer. Only commercial invoice verified by Range officer shall be submitted to the Customs office.
 3. Copy of Real-Time Gross Settlement (RTGS) from Bank to be submitted to Range Officer to ensure adherence of timber export at approved floor price.

13. Issuance of Custom Clearance

The custom clearance shall be issued by the Department of Revenue and Customs from its Regional Office at the Port of Exit subject to submission of following documents:

1. The Export Permit issued by the DoFPS.
2. Commercial invoice for export by respective exporters verified by Range Office.
3. Business License other than micro-trade license.

14. Floor Price

- 14.1. All timber irrespective of the source of extraction shall be exported at a price not less than the approved floor price.
- 14.2. The concerned Division/Park Office at the port of exit shall monitor adherence to floor price for timber export by verifying RTGS with that of commercial invoice in collaboration with Royal Monetary Authority and Department of Revenue and Customs.
- 14.3. In the event, any party fails to comply with provision 14.1 and 14.2, the party shall be liable for penalty as per the existing Consumer Protection Rules and Regulations 2022 and Foreign Exchange Rules and Regulations 2022.

15. Amendment of the Guideline

This guideline shall be subjected to amendment from time to time.



STANDARD OPERATING PROCEDURE (SOP)

1. Export Approval

Application Stage	Standard Operating Procedure (SOP)	TAT
Range Office / FMU office (Source)	<p>Issuance of CoO approval and transit</p> <ul style="list-style-type: none"> • The Range office must ensure that the CoO issued only upon numbering of logs/poles/sawn timbers. • Passing hammer impression is clearly visible. • Timber transit data entered in FIRMS. 	
Applicant	<ul style="list-style-type: none"> • Applicant shall apply timber export application through Export Application Module in Online Forestry Services portal. • The application letter should contain the following details: <ol style="list-style-type: none"> a. Species b. Form of Timber c. Volume to be exported d. Source of the timber e. COSTDMO/CoO/ITMO number (lot or consignment-wise) • The applicant should upload all the following necessary documents: <ol style="list-style-type: none"> a. Application letter b. Copies of either COSTDMO/ITMO or CoO, c. Copies of Good Delivery Note (if timber is sourced from NRDCL) d. Copies of Sales Invoice (if timber is sourced from scientific thinning area) or Sales deeds (if timber is sourced from private registered land) e. Evidence of attempts made to sell the timber (if the timber is sourced from areas outside scientific thinning areas or private registered land) f. Copy of Valid Business License other than Micro License 	
Range Office/FMU Office	<ul style="list-style-type: none"> • The Range Officer (RO) shall verify the completeness of the documents. If the documents are incomplete, the RO shall reject the application and inform the applicant to resubmit with required set of documents. 	



<ul style="list-style-type: none"> • If the required documents are submitted, the RO shall assign a minimum of two inspectors for physical verification of the timber stocks on first-come-first serve basis as per the OFS export application. • The inspectors shall carry out physical verification of the stocks based on the sequence of assignments by the RO. • The field inspector shall assess and submit feasibility report consisting of: <ul style="list-style-type: none"> a. Species Name b. COSDTMO/CoO/ITMO number c. Form d. Volume e. Source of timber • If the timber source is either from Forest Management Unit (FMU) or Ad-hoc areas outside Scientific Thinning (ST) and Private Registered Land (PRL), the feasibility report shall include evidence of one-time advertisement / auction which will be verified by concerned Division or Park Office. The evidence of advertisement/ auction shall be in accordance with section 7 of the Timber Export Guideline. • Upon completion of the physical stock verification, the RO shall review the report and either reject with justification or forward the application to the CFO with recommendations. • The entire process at the Range Office shall be completed within 4 working days. 	<p style="text-align: center;">4 days</p>
<p style="text-align: center;">Division Office or Park Office</p> <ul style="list-style-type: none"> • The CFO shall re-verify the completeness of the documents. If the documents are incomplete, the CFO shall reject the application with justification and inform the Range Officer. • The CFO shall re-verify the following along with the feasibility report submitted by the RO: <ul style="list-style-type: none"> a. Species Name b. COSDTMO/CoO/ITMO number c. Form d. Volume 	

	<ul style="list-style-type: none"> e. Source of timber f. Evidence of attempts made to sell the timber (if the timber is sourced from areas outside scientific thinning areas or private registered land) <ul style="list-style-type: none"> • Upon completion of the verification, the CFO shall forward the application to the CFO, FRPMD with recommendations or reject with justification. • The entire process at the DFO/PO shall be completed within 2 working days. 	2 days
	<ul style="list-style-type: none"> • The CFO, FRPMD shall re-verify the following: <ul style="list-style-type: none"> a. Species Name b. COSDTMO/CoO/ITMO number c. Form d. Volume e. Source of timber f. Evidence of attempts made to sell the timber (if the timber is sourced from areas outside scientific thinning areas or private registered land) • Upon completion of the verification, the CFO shall forward the application to the Director, DoFPS with recommendations to approve the application or reject with justification. • The entire process at FRPMD shall be completed within 1 working day. 	1 day
<p style="text-align: center;">Forest Resources Planning and Management Division (FRPMD)</p>	<ul style="list-style-type: none"> • The Director, DoFPS shall seek approval from the Ministry (MoENR) for timber extracted from areas outside Scientific Thinning area and Private Registered Land with recommendations. • The Director, DoFPS shall approve the applications for timber extracted from Scientific Thinning Operations and Private Registered Land based on the recommendation of CFO, FRPMD or reject with justification. • The entire process at the Directorate shall be completed within 1 working day. 	1 day



Ministry, MoENR	<ul style="list-style-type: none"> The Secretary, MoENR shall review and approve/reject the application based on the recommendation of the Director, DoFPS 	1 day
	<ul style="list-style-type: none"> The entire process at the Ministry shall be completed within 1 working day. 	

2. In-LIEU TRANSIT PERMIT

Application Stage	Standard Operating Procedure (SOP)	TAT
Applicant	<ul style="list-style-type: none"> Applicant shall apply for In-Lieu Transit Permit through a request letter to the Division Office or Park Office located at Port of Exit with a copy of export approval or export application ID. 	
Division Office or Park Office	<ul style="list-style-type: none"> If the required documents are submitted, the CFO shall issue the In-Lieu transit permit request letter on first-come-first serve basis. The entire process at the DFO shall be completed within 1 working day. 	1 day
Counter-part Forest Office of Importing Country	As per the procedure of the Counter-part Forest Office of importing country	NA
Applicant	<ul style="list-style-type: none"> Applicant shall apply for the export permit in Online Forestry Services. The applicant should produce the following to the Range Office: <ol style="list-style-type: none"> A copy of In-lieu transit permit issued by the counter-part Forest Office of Importing Country Commercial Invoice (original) 	NA

	c. Original copy of RTGS verified by respective Bank.	
Range Office (RO)	<ul style="list-style-type: none"> • RO shall verify the following documents: <ul style="list-style-type: none"> a. A copy of In-lieu transit permit issued by the counter-part Forest Office of Importing Country b. Commercial Invoice (original) c. Original copy of RTGS verified by respective Bank. d. Export approval • If the required documents are submitted and cross-verified, the RO shall issue the Export Permit on first-come-first serve basis. • The entire process at the RO shall be completed within 2 working days. 	2 days

Note: The Turn Around Time (TAT) is fixed based on the actual number of working days required in processing the applications upon receipt of a complete set of documents from the applicants under different official jurisdictions. The TAT shall be measured only from the day of receipt of the complete set of documents. Any days lost in completing the submission of required documents by the applicant shall not be counted within the TAT.



16. Annexure
1. Certificate of Origin



རྒྱལ་ཤུགས་དང་རང་བཞིན་ལོ་རྒྱུན་ལག་ རྒྱལ་ཚལ་དང་གླིང་ག་ཞབས་དོན་ལམ་ཁྲུང་ལ།
རྒྱལ་ཚལ་ལྷ་རྒྱུ་རྒྱུ་དང་བཅས་དོན་ལམ་ཚམ།

Royal Government of Bhutan
Ministry of Energy & Natural Resources
Department of Forests & Park Services



Application ID: 857700

02 September 2024

CERTIFICATE OF ORIGIN (TRANSIT)

Name of the Permit Holder: Natural Resources Development Corporation Limited

CID No.: House No.: Village:

Gewog: Dzongkhag:

Source (from): Kermgang Destination (to): Domsaney Depot

Driver Name: Tshewang Gyeltshen Driver Contact: 17729021 Vehicle No.: BP-1-A3074

Hammer Impression: P/THI-11/C

Remarks: 57 BP blocks equivalent to 320.38cft has been handed over NRDCL

Type of Forest Produce	Species	Measurement Details	Quantity & Unit
Sawn Form	Pinus wallichiana	57	320.38 (cft)

Date of Issue: 02 Sep 2024 Valid upto: 02 Sep 2024

CERTIFICATE OF ORIGIN (TIMBER APPROVAL)

Application ID: 857213

Type of Forest Produce	Species	Measurement Details	Quantity & Unit	Royalty Rate	Amount
Sawn Form	Pinus wallichiana	57	320.38 (cft)	18.00	5,766.84
Total					5,766.84

Nu. (in word): Five Thousand, Seven Hundred And Sixty-six And Chetrum Eighty-four only

Date of Issue: 29 Aug 2024

2. Good Delivery Note of NRDCL



རང་བཞིན་འཕྲོད་བསྐྱེད་གོང་འཕེལ་ལས་འཛིན་ཚོད།
Natural Resources Development Corporation Ltd.
RINPUNG REGIONAL OFFICE
THIMPHU: BHUTAN

GOODS DELIVERY NOTE

Khotokha Unit - NRDCL

GDN No.: DN23045416

Sales Order No: SO23042989

GDN Date: 24-04-2023

Sales Order Date: 24-04-2023

Customer Name: PM, Armed Force Lhakhang Project, Lungtaphu, Thimphu(97516921202)

Sales Type: None

Destination: Lungtenphu

Customer Contact: 16921202

Transporter Name: Tashi Norbu

Transporter Number: 17947009 Contact

Payment Entry No: None

Vehicle No: BG-2-A0966

Sr	Material Code	Material Name	Lot No.	UoM	Qty Delivered	Balance Qty	Total Pcs	Rate	Amount Delivered
1	600348	Mixed Conifer Block	KD/23/2023	Cft	2368.0	0.0	54	323.74	766,616.32
Total Amount									766,616.32
Additional Cost or Discount									87,852.80
Loading Cost(Loading Rate x Total Qty):									4.45x2368.0 = 10,537.60
Grand Amount									854,469.12

Amount in Words: Ngultrum- Eight Hundred And Fifty Four Thousand, Four Hundred And Sixty Nine and Twelve Chetrum only.
 Note : Validity Period: None

Warehouse : Khotokha Warehouse - NRDCL
 Source of the materials: Khotokha FMU

Authorized Signatory

(Delivered By)

(Carrier)

(Received By)

(Signature)
 Production In-Charge
 Khotokha Production Unit
 NRDCL, Wangdue

3. Sales Invoice of NRDCL

(Handwritten Signature)



རང་བཞིན་འཕྲོད་བསྐྱེད་གོང་འཕེལ་ལས་འཛིན་ཚད།
Natural Resources Development Corporation Ltd.
RINPUNG REGIONAL OFFICE
THIMPHU: BHUTAN

SALES INVOICE

Khotokha Unit - NRDCL

Customer Name:	PM, Armed Force Lhakhang Project, Lungtephu, Thimphu(97516921202)	Sales Invoice No:	SI23045361
Customer PR No:	None	Sales Invoice Date:	24-04-2023
Customer PR Date:	21-04-2023	Sales Order No.:	SO23042989
Transporter Name:	None	Sales Order Date:	24-04-2023
TPN No:	NAC00051	Currency:	BTN
Shipping Address:	None		

Sr	GDN No.	GDN Date.	Material Name	Lot No.	Vehicle No.	Qty Billed	UoM	Rate	Amount Billed
1	DN23045416	24-04-2023	Mixed Conifer Block	KD/23/2023	None	2368.0	Cft	323.74	766,616.32
Transportation charge: Nu.32.65/cft=2368*32.65=Nu.77315.20									77,315.20
Loading and Others Cost									10,537.60
Total Amount									854,469.12

In Words: BTN: Eight Hundred And Fifty Four Thousand, Four Hundred And Sixty Nine and Twelve Chetrum only.

Authorized Signatory

(Invoice Raised By)

(Approved By)

(Acknowledged By)

Production Charge
 Khotokha Unit
 NRDCL, Wangdue

4. Sales Invoice of BBPL



ཨ།འབྲུག་ཤིང་བཅོ་འཛོལ་བསྐྱེད་འཆར་འགུལ་ཚད།།

BHUTAN BOARD PRODUCTS LTD

(A Royal Government of Bhutan Undertaking & BSB Certified Company)
Corporate Office: Post Box No. 91, Phuentsholing, Bhutan
Factory Locations: Darla & Pasakha, Bhutan

INVOICE BBPL Forestry

Buyer: M/s. N.D.Sawmill, Paro, BHUTAN					Invoice No. BBPL(F) LOG 0005/2024/186			Dated: 31.7.2024
Sl. No	Material Code	Material Details	Supply Date	COSDT MO	Unit	Qty	Rate (Nu.)	Amount
1		Logs (Fir)	30.7.24	41159	cft	419.52	192.86	80,908.63
2		Logs (Fir)	30.7.24	41160	cft	403.64	192.86	77,846.01
Total -						823.16		1,58,754.64

Amount (in words) - Nu. One hundred fifty eight thousand seven hundred fifty four & Ch. sixty four only

Note: The party has deposited an amount of Nu. 1,73,583.00 as advance payment where as payable amount is Nu. 1,58,754.64 for 823.16 cft. Hence, we need to refund back Nu.14,828.36 to the party.

Terms and conditions:

1. Material shall be supplied within 30 days upon receipt of your confirmed order.
2. Approved log price : F.O.R Logging site.
3. Log species & measurement finalized by the Department of Forest & Park Services vide their COSDTMO shall be taken as basis for calculating the value of the goods.
4. The sole responsibility of the consignment lies with the buyer, the moment laden truck leaves the logging site.
5. Goods once sold shall not be accepted back.

Ac. No. 100234140
TPN - BAC00056

Prepared By:

Checked By:

Approved By:

Phuentsholing: +975 253957, 252676, 252436, 77025723
Darla: 16572611, 17160370, 16572606, 16572637
Thimphu: +975 2-336120
Email: info@bhutanboard.com, www.bhutanboard.com

5. Export Permit



འབྲུག་རྒྱལ་ཁབ་ཀྱི་རྒྱུ་རྩལ་དང་རྩིས་ལྷན་ཁུངས་། རྒྱལ་ཚལ་དང་རྒྱུ་རྩལ་ལྷན་ཁུངས་།
འབྲུག་རྒྱལ་ཁབ་ཀྱི་རྒྱུ་རྩལ་དང་རྩིས་ལྷན་ཁུངས་།

Royal Government of Bhutan
Ministry of Energy & Natural Resources
Department of Forests & Park Services



Application ID: 856412

22 August 2024

EXPORT PERMIT

Export Permit #: 856412

Export Application #: 853104

Name of Division/Park/Range: Phuentsholing Range Office

Permit Holder Name: Natural Resources Development Corporation Limited

Permit Holder CID:

From: NRDCL (Phuentsholing) - 40 pcs

Destination: M/S SINGLA TIMBERS PVT. LTD (B-41, Under Bridge Road, Rajpura, Punjab-140401, India.

Vehicle Number: RJ-18GB-2518

Driver Name/Contact: SANDEEP KUMAR / 7014764761

Total Export Fee: Nu. 3,500.40

Permit Fee: Nu. 10.00

Total Fee: Nu. 3,510.40

Type of Produce	Species	Dimensions	Qty/Volume	Unit
Log Form		40 pes	700.08	cft

Valid Upto: 23 Aug 2024

This is an electronically generated document. No signature(s) required. Document generated on 23 August 2024 at 11:29 AM.

6. In-Lieu Transit Permit Request Letter



དཔལ་ལྷན་འབྲུག་གཞུང་། རྒྱལ་སྐབས་དང་རང་བཞིན་མཚན་རློན་ལྷན་ཁག་ལག་ལུགས་
ནགས་ཚལ་དང་རྒྱིང་ཀ་ཐབས་རྟོག་ལས་ཁུངས་།
དགོ་འདུམ་འཇམ་ལྷན་ནགས་ཚལ་ཡིག་ཚང་།
ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF ENERGY AND NATURAL RESOURCES
DEPARTMENT OF FORESTS AND PARK SERVICES
DIVISIONAL FOREST OFFICE, GEDU



No. GDF/FRMS/Timber/Com/03 (A)/2024/ 288

August 26, 2024.

The Divisional Forest Officer,
Jaldapara Wildlife Division,
Coochbehar, West Bengal, India.

Sub: Requesting for in-lieu transit permit for Export of timber.

Sir,

As per section 163 of Chapter 9 of Forest and Nature Conservation Act of Bhutan, 2023 and Rule 301 of Forest and Nature Conservation Rules and Regulation 2023, Mr. Nim Dorji, C/O. N.D Logging of Phuentsholing, Bhutan an authorized dealer is being permitted by the Royal Government of Bhutan to export 1288.19cft of Blue pine timber in Sawn form extracted from private registered land based on the export approval accorded vide Online Forestry Services (OFS) ID no. 855423, dated: 19.08.2024, of the Offg. Director, Department of Forest and Park Services, Thimphu.

The timber for export is lifted from Phuentsholing as per COSTMO No. 41377 & ITMO No.12941, 12955.

The address for the intended delivery to India is as tabulated below.

M/S. Narwana Timber Store,
Timber market, Imambara,
Karnal-132001, Harayana,
India.

(Enclosed herewith the approval letter and detailed pine species measurement list for reference)

The timber to be exported is harvester prior to May 31, 2024, and it's found to be old stock harvested before 15th June 2024.

Therefore, the Divisional Forest Office, Gedu would like to request your office for approval to allow transit of timber and instruct the relevant Range Offices to facilitate the movement of timber.

We look forward to your continued support and cooperation as always please.

Sincerely,

(Tshering Phuntsho)
Offg. Chief Forestry Officer



Copy to:

3. The Range Officer, Phuentsholing Range to issue export permits as per rules and maintain necessary records, refer COSDTMO and conduct strict monitoring as well regarding the floor price.
4. Mr. Nim Dorji, C/O. ND Logging to export sawn form at the rate not less than the floor price @ Nu.445/cft as approved by the Ministry.

Telephone: 05-282310 (Office); Fax: 05-282364; Email: divistonalforestoofficegedu@gmail.com

7. In-lieu Transit Permit



Government of West Bengal
Directorate of Forests
Office of the Divisional Forest Officer
Jaldapara Wildlife Division



Nilkuthi, P.O. & Dist. Cooch Behar, West Bengal, PIN - 736101
E-mail : dfojwd-wb@nic.in

Memo No 5075/28-243

Dated: 27/08/2024

From : The Divisional Forest Officer,
Jaldapara Wildlife Division, Cooch Behar.

To : The Range Officer,
Nilpara Range, Jaldapara Wildlife Division.

Sub : Transit of imported timber of Bhutan origin (Blue Pine timber in sawn form, Vol – 1288.19 cft) – reg.

With reference to above, please find enclosed herewith an application submitted by the Authorized Signatory, M/S. Narwana Timber Store, Timber Market, Imambara Karnal, 132001, Haryana, India along with enclosures, wherein it has been prayed for issuance of Transit Permit for imported Bhutanese timber (Blue Pine timber in sawn form, Vol -1288.19 cft) via the jurisdiction of this Division. You are hereby asked to take necessary steps regarding the issuance of permission for transit following all the rules in vogue. The following points are to be kept in mind while processing the case.

1. Issuance of Transit Permit being exported by Bhutan and imported into India will be guided by Rule-4 of West Bengal Forest Produce Transit Rules, 2019. Notification no. 875/FR/O/FP/6M-11/2014, dated-31/05/2019 shall be referred to in this matter.
2. As National Transit Permit System has not opened any window for timbers imported from foreign countries, issuance of Transit Permit will be in physical form.
3. Such consignment of timbers exported by the Royal Govt. of Bhutan will come under the cover of 'Foreign Transit Permit' as defined in Rule 2(1)(c) of the above mentioned transit rule.
4. Transit pass fees will be the same as in case of domestic timber presently in vogue. Schedule fee for Transit Pass as annexed with the Notification no. 875/FR/O/FP/6M-11/2014, dated-31/05/2019 shall be referred to in this matter.

Check list before issuance of Transit pass:

1. Certificate of origin.
2. Transit pass or similar document from Bhutan Government with details of consignment.
3. Customs clearance.
4. Fumigation certificate.

It is to be noted that the list is indicative and not an exhaustive one.

The permission will be subject to the adherence of the following terms & conditions:

1. The route of transportation shall be from Jaigaon, W.B. to the destination via Hasimara & Nilpara, W.B.
2. The concerned Range Officer shall maintain a register for keeping record of stock etc.
3. Before issuance of the permit, the concerned Range Officer shall conduct a field visit. In case of any dispute arising, the same may be intimated to the undersigned.
4. The issuance of the permit shall be subject to the payment of the requisite fees through GRIPS and forwarding the copy of confirmation and T.P. of the same to the undersigned.
5. All other rules & regulations in vogue shall be adhered to.

This is for your information & necessary compliance.

Encl: As stated above.


Divisional Forest Officer,
Jaldapara Wildlife Division, Cooch Behar

Memo No. 5075/28-243

Dated: 27/08/2024

Copy forwarded, for information & necessary action, to:

1. The Chief Conservator of Forests, Wildlife North, West Bengal.
2. The Asst. Divisional Forest Officer, Jaldapara Wildlife Division, Cooch Behar.
3. The Authorized Signatory, M/S. Narwana Timber Store, Timber Market, Imambara Karnal, 132001, Haryana. He is requested to contact the Range Officer, Nilpara Range, Jaldapara Wildlife Division, for the purpose.


Divisional Forest Officer,
Jaldapara Wildlife Division, Cooch Behar

8. RTGS system receipt



CIN Number: L65920MH1994PLC080618
Web Address: Support@hdfcbank.com

Notification (Transmission) of Original sent to SWIFT (ACK)
Network Delivery Status : Network Ack
Priority/Delivery : Normal
Message Input Reference : 1923 240828HDFCINBBADEL5556007510


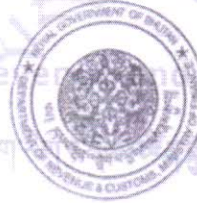
Message Header
Swift Input : FIN 103 Single Customer Credit Transfer
Sender : HDFCINBBDEL
HDFC BANK LIMITED
(DELHI BRANCH)
NEW DELHI IN
Receiver : BNBTTBTXXX
BHUTAN NATIONAL BANK LTD
THIMPHU BT
SLA ID : 001
UETR : c2269e49-a4a3-4c69-a4ab-9f1712c8252e

FIN User Header
{121:c2269e49-a4a3-4c69-a4ab-9f1712c8252e}

Message Text
20: Sender's Reference
E33BC09242410008
23B: Bank Operation Code
CRED
32A: Val Dte/Curr/Interbnk Settld Amt
Date : 28 August 2024
Currency : INR (INDIAN RUPEE)
Amount : #573244.55#
33B: Currency/Instructed Amount
Currency : INR (INDIAN RUPEE)
Amount : #573244.55#
50K: Ordering Customer-Name & Address
/502000T0035950
NARWANA TIMBER STORE
IMAMBARA SADAR BAZAR
KARNAL 132001
INDIA
57A: Account With Institution - FI BIC
BNBTTBTXXX
BHUTAN NATIONAL BANK LTD
THIMPHU BT
59: Beneficiary Customer-Name & Addr
/01510390000013
ND LOGGING
UND BULDING PHUNTS HOLING
BHUTAN
70: Remittance Information
As per Invoice Number
TLO9
71A: Details of Charges
SHA

End of Advice

9. Custom Clearance

 དཔལ་ལྷན་འབྲུག་གཞུང་། དངུལ་རྒྱུ་ལྷན་ཁག། ROYAL GOVERNMENT OF BHUTAN MINISTRY OF FINANCE DEPARTMENT OF REVENUE AND CUSTOMS		1. DECLARATION					
EXPORT	2. Exporter/Consignor ND Logging NAB59212_01 TYP_BIT	a. Number: EXP20240000979620 b. Date: 29/08/2024 c. Customs Station: Phuntsholing Mini Dry Port d. RRCC, Phuntsholing					
	5. Supplier(s) ND LOGGING	3. Port of Entry Jaigaon	4. Port of Exit Phuntsholing				
	6. Importer/Consignee M/S NARWANA TIMBER STORE	7. Certificate of Origin					
	8. Invoice						
a. Number ND/2024/09		b. Date 29/08/2024	c. Value Forex INR. 573195.60	d. Value (Nu) 573195.60	e. Freight (Nu) 0.00	f. Insurance (Nu) 0.00	g. Transaction Value (Nu) 573195.60
9. Previous Declaration		10. Release Date 29/08/2024		11. Clearing and Forwarding Agent/Declarant K R Clearing & forwarding Agent KAB53643_01 Karma Wangmo			
12. Warehouse		13. Country of Exportation BHUTAN		14. Country of Destination INDIA			
15. Transporter/Airline HR46F6302		16. Manifest/AWB RM0000960030 29/08/2024		17. Driver PRAKASH CHAND RAGHAV			
18. Date of Arrival				19. Date of Departure 29/08/2024			
Packages and Description of Goods	General Description of Goods PINUS SPP BLOCK		Types of packages PIECE		Total Gross Weight (KG)		
	Total Quantity 361.00		Total Net Weight (KG) 38,330.00		52,030.00		
Duties, Taxes and Fees	Tax Type	Assessable Amount	Tax Amount		Accounting Details		
	Declaration Processing Fee	0	100.00		PMT-INSTR-20240000581775 29/08/2024		
	Total		100.00		Receipt No.: PR240829111568 Mode: Cash Payment		
This is a computer generated printout and no signature is required.							



10. Commercial Invoice for export

A handwritten signature in blue ink, consisting of a stylized, cursive mark that appears to be a combination of letters, possibly 'S' and 'A', enclosed within a circular or oval shape.



ལྷོ་ཁབ་ལྷན་ཁུངས་ལས་ཁུངས་ལྷན་ཁུངས་ལྷན་ཁུངས་ལྷན་ཁུངས་

BHUTAN BOARD PRODUCTS LTD

(A Royal Government of Bhutan Undertaking & BSB Certified Company)

Corporate Office: Post Box No 91, Phuentsholing, Bhutan

Factory Locations: Darla & Pasakha, Bhutan

COMMERCIAL INVOICE

Sales Unit - BBPL

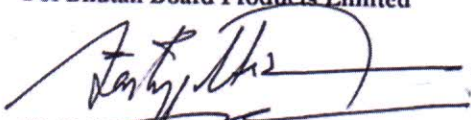
Buyer: Mr. Shankar Chandra Paul Ms Sandhya Timber Depot Masallapatty, Falakata, West Bengal (code-19) Pin code-735211 GSTIN: AEOPP7651J1ZP IEC Code: AEOPP7651J AD Code: 02209021000009		Invoice No. BBPL24HO-TIM0015 Proforma Invoice No. MKTG/TIM-PI/24/003	Dated: 04.09.2024 Dated: 12.06.2024			
SL	HSN Code	Material Name	Unit	Qty	Rate (Nu/Rs)	Amount (Nu/Rs)
1.	44032190	Pine Species	Cft	1150.71	284.5	327,377.00
Total:						327,377.00
Vehicle Details: Truck No: PB03AJ9366 Driver name: Gurjit singh Licence No: CG04 20010315693 Aadhar card No: 4191 5958 2729 Contact no: 9914410027						

Amount Chargeable (in words) – Three Lakhs twenty-Seven Thousand Three Hundred Seventy-Seven Only

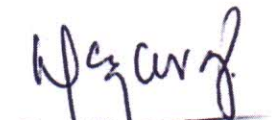
Terms and conditions:

1. We shall supply the materials immediately days upon receipt of your confirmation order in writing and the Proforma Invoice.
2. The rate of the materials shall be determined during the loading day irrespective of the PI rate.
3. The Delivery of materials shall F.O.R Pasakha, Bhutan
4. The goods once sold shall not be accepted back.
5. Taxes, Levies and Government Duties prevailing at the time of dispatch in India shall be borne by the customer.
6. Loading and unloading charges at destination shall be borne by the customer.
7. In case of disputes related to this consignment, the decision of the Royal Court of Justice, Phuentsholing shall be final and binding.
8. Payment terms: The customer shall deposit 100% invoicing amount before delivery of the materials through RTGS.

For Bhutan Board Products Limited


(Tashi Gyeltsen)
Dy. Manager. (Marketing)




Forest Range Officer
Phuentsholing Range
Phuentsholing : Bhutan

Phuentsholing: +975- 77925723
Darla: +975-16572606, 17160376
Thimphu: +975-2-338120
Email: info@bhutanboard.com, www.bhutanboard.com

11. Notification



དཔལ་ལྷན་འབྲུག་གཞུང་།
འུས་ལྷན་པོ་འཛིན་ཐོན་སྐྱེད་ལྷན་ཁག་།།ནགས་ཚལ་དང་གླིང་ཀ་ཞབས་ཏོག་ལས་ཁུངས་།

ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF ENERGY & NATURAL RESOURCES
DEPARTMENT OF FORESTS & PARK SERVICES



DoFPS/FRPMD/FRUS-5(e)/2024/ 113

August 9, 2024

The Chief Forestry Officer,
All Divisional Forest Offices and Park Offices

Sub: Submission of field verified advertisement/ auction report of timber for export

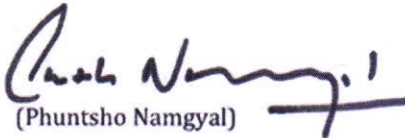
Sirs,

This is in reference to the export of timber extracted from SRFL excluding scientific thinning. As per Section 162 of the FNCA 2023 and Clause 300 of the FNCRR 2023, any person or authorized agency intending to export timber in log form and sawn form: and firewood shall provide evidence of one time auction of such timber to the Department.

In this regard, as per the instruction received from the Ministry, all the timber extracted from State Reserved Forest Land other than scientific thinning areas intended for export shall be facilitate for approval only if the applicant's effort to dispose timber in the domestic market has been verified by the concerned Divisional Forest Office or Park Office.

This is for your immediate compliance.

Yours sincerely,


(Phuntsho Namgyal)

Offtg. Director

Copy to: The Chief Forestry Officers, Functional Divisions, DoFPS for information

